



City and County of Swansea

**Minutes of the Swansea Bay City Region Joint Committee**

Remotely via Microsoft Teams

Thursday, 9 July 2020 at 10.30 am

**Present:** Councillor Rob Stewart (Swansea Council) Presided

**Councillors:**

Emlyn Dole	Carmarthenshire Council
Rob Jones	Neath Port Talbot Council
David Simpson	Pembrokeshire Council

**Co-opted Non-Voting Representatives:**

Ray Selby	University of Wales Trinity St Davids
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**Officers:**

Jonathan Burnes	Swansea Bay City Region
Huw Evans	Head of Democratic Services (Swansea Council)
Greg Jones	Communications & Marketing Officer, Swansea Bay City Deal (Carmarthenshire Council)
Tracey Meredith	Joint Committee Monitoring Officer (Swansea Council)
Chris Moore	Joint Committee S.151 Officer (Carmarthenshire Council)
Nicola Pearce	Director of Environment (Neath Port Talbot Council)
Phil Roberts	Chief Executive (Swansea Council)
Wendy Walters	Chief Executive (Carmarthenshire Council)
Ian Westley	Chief Executive (Pembrokeshire Council)

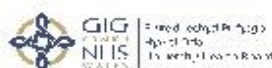
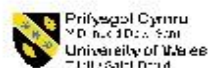
**Apologies for Absence:**

Maria Battle (Hywel Dda University Health Board)  
Medwin Hughes (University of Wales Trinity St Davids)  
Edward Tomp (Chair of Economic Strategy Board)  
Steve Wilks (Swansea University)  
Emma Woollett (Swansea Bay University Health Board)  
Richard Arnold (Swansea City Region Finance Manage (Swansea Bay City Region)  
Steve Phillips (Chief Executive (Neath Port Talbot Council)

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**69 Disclosures of Personal and Prejudicial Interests.**

In accordance with the Code of Conduct adopted by the City & County of Swansea, no interest(s) were declared.



**70 Minutes.**

**Resolved** that the Minutes of the Swansea Bay City Region Joint Committee held on 11 June 2020 be signed and approved as a correct record.

**71 Announcement(s) of the Chair.**

The Chair made no announcements.

**72 Public Questions**

There were no public questions.

**73 Award of Funding Conditions.**

The Swansea Bay City Region Programme Director (Jonathan Burnes) submitted a report which outlined the status of the Swansea Bay City Deal Award of Funding conditions.

**Resolved** that the submission of the status report to the UK Government and Welsh Government be approved.

**74 Monitoring & Evaluation Plan.**

The Swansea Bay City Region Programme Director (Jonathan Burnes) submitted a report which sought approval of the Swansea Bay City Deal Monitoring & Evaluation Plan aligned to an external review recommendation. It is also recognised as good Programme Management practice

**Resolved** that the City Deal's Monitoring & Evaluation Plan be approved for submission to the UK Government and Welsh Government for consideration.

**75 Programme Business Case.**

The Swansea Bay City Region Programme Director (Jonathan Burnes) submitted a report which advised that a City Deal Programme Business Case was needed in order to meet a recommendation arising from reviews into the City Deal. It is also recognised as good Programme Management practice.

**Resolved** that the redrafted Swansea Bay City Deal Programme Business Case be approved for submission to the UK Government and Welsh Government for consideration.

**76 Implementation Plan.**

The Swansea Bay City Region Programme Director (Jonathan Burnes) submitted a report which advised of the updated Swansea Bay City Deal Implementation Plan.

**Resolved** that the latest version of the Swansea Bay City Deal Implementation Plan be reviewed and approved.

**77 Joint Committee Revised Budget 2020/2021.**

The Joint Committee Section 151 Officer (Chris Moore) submitted a report which advised of a revised budget in respect of the administration and support functions for the Swansea Bay City Deal Programme.

**Resolved** that the revised budget in respect of the administration required to support and deliver the Swansea Bay City Deal be considered and approved.

**78 Covid-19 Impact Assessment.**

The Swansea Bay City Region Programme Director (Jonathan Burnes) submitted a report which presented an overview and status update of the Covid-19 impact self-assessments covering the nine Swansea Bay City Deal projects

**Resolved** that the status update of the Covid-19 impact assessment be received.

**79 Joint Scrutiny - Change to Terms of Reference.**

The Joint Committee Monitoring Officer (Tracey Meredith) submitted a report which outlined a request from the Joint Scrutiny Committee to change the Terms of reference.

**Resolved** that:

- 1) The amendment to the Terms of Reference set out at Paragraph 1.5 of the Joint Scrutiny Committee be approved;
- 2) The Monitoring Officer of Swansea Council / Heads of Legal of Carmarthenshire, Pembrokeshire and Neath Port Talbot Councils be authorised to enter into any agreement necessary to effect the changes to the Joint Committee Agreement.

**80 Projects Update. (Verbal)**

The Swansea Bay City Region Programme Director (Jonathan Burnes) provided an update on the projects forming part of the City Deal Programme. Those projects include:

- Digital Infrastructure;
- Homes as Power Stations;
- Life Science & Well-being Campuses Project;
- Life Science & Well-being Development Planned for Llanelli;
- Pembroke Dock Marine;
- Skills & Talent;
- Supporting Innovation & Low Carbon Growth;
- Swansea City and Waterfront Digital District;
- Yr Egin.

Minutes of the Swansea Bay City Region Joint Committee (09.07.2020)  
Cont'd

**Resolved** that the updates and the progress be noted.

The meeting ended at 11.29 am

**Chair**